

Turabian Style Quick Reference

Kate L. Turabian's *A Manual for Writers of Term Papers, Theses, and Dissertations* supplies two different documentation systems. Writers in the **humanities** generally utilize a system that combines notes and a bibliography:

(N) Footnotes or Endnotes. The first line should be indented five spaces, with following lines in the entry flush with the left margin.

(B) Bibliography. The first line should begin flush with the left margin, with following lines indented five spaces.

Writers in the **natural, physical, and social sciences** commonly employ a system that links in-text author and date information with a reference list:

(IT) In-Text Author & Date Information. Parentheses should enclose in-text references. When page numbers are required, they should be separated by a comma.

(R) Reference List. The first line should begin flush with the left margin, with following lines in the entry indented five spaces.

The examples cited below illustrate common material formats in both systems. **For additional examples or more information, please see Kate L. Turabian, *A Manual for Writers of Term Papers, Theses, and Dissertations*, 6th ed. Chicago: University of Chicago Press, 1996 – available at the Reference Desk or in the Reference Room (call number: ref. LB2369 .T8 1996).**

Humanities System (Notes & Bibliography)

Book by a Single Author

- N: 1. Peter F. Drucker, *Managing in a Time of Great Change* (New York: Truman Talley Books/Dutton, 1995), 92.
- B: Drucker, Peter F. *Managing in a Time of Great Change*. New York: Truman Talley Books/Dutton, 1995.

Book by Two or Three Authors

- N: 17. Geoffrey E. Bock and David A. Marca, *Designing Groupware: A Guidebook for Designers, Implementors, and Users* (New York: McGraw-Hill, 1995), 85.
- B: Bock, Geoffrey E. and David A. Marca. *Designing Groupware: A Guidebook for Designers, Implementors, and Users*. New York: McGraw-Hill, 1995.

Sciences System

(In-Text Information & Reference List)

Book by a Single Author

- IT: (Drucker 1995, 92)
- R: Drucker, Peter F. 1995. *Managing in a time of great change*. New York: Truman Talley Books/Dutton.

Book by Two or Three Authors

- IT: (Bock and Marca 1995, 85)
- R: Bock, Geoffrey E. and David A. Marca. 1995. *Designing groupware: A guidebook for designers, implementors, and users*. New York: McGraw-Hill.

Book by More Than Three Authors

- N: 6. Chris R. Calladine and others, *Understanding DNA: The Molecule and How It Works*, 3d ed. (Boston: Elsevier Academic Press, 2004), 203-208.
- B: Calladine, Chris R., Horace R. Drew, Ben F. Luisi, and Andrew A. Travers. *Understanding DNA: The Molecule and How It Works*. 3d ed. Boston: Elsevier Academic Press, 2004.

Book by More Than Three Authors

- IT: (Calladine and others 2004, 203-208) **or**
(Calladine et al. 2004, 203-208)
- R: Calladine, Chris R., Horace R. Drew, Ben F. Luisi, and Andrew A. Travers. 2004. *Understanding DNA: The molecule and how it works*. 3d ed. Boston: Elsevier Academic Press.

Chapter or Article in an Edited Collection

- N: 3. Thomas A. Kochan, "Restoring Voice at Work and in Society," in *America at Work: Choices and Challenges*, ed. Edward E. Lawler III and James O'Toole (New York: Palgrave Macmillan, 2006), 47-49.
- B: Kochan, Thomas A. "Restoring Voice at Work and in Society." In *America at Work: Choices and Challenges*, ed. Edward E. Lawler III and James O'Toole, 37-52. New York: Palgrave Macmillan, 2006.

Chapter or Article in an Edited Collection

- IT: (Kochan 2006, 47-49)
- R: Kochan, Thomas A. 2006. Restoring voice at work and in society. In *America at work: Choices and challenges*, ed. Edward E. Lawler III and James O'Toole, 37-52. New York: Palgrave Macmillan.

Article in a Journal with Continuous Pagination

(In this example, "87" is the volume number, and "2484" is the page number.)

- N: 12. Ailsa P. Kerswell, "Global Biodiversity Patterns of Benthic Marine Algae," *Ecology* 87 (2006): 2484.
- B: Kerswell, Ailsa P. "Global Biodiversity Patterns of Benthic Marine Algae." *Ecology* 87 (2006): 2479-2488.

Article in a Journal with Continuous Pagination

- IT: (Kerswell 2006, 2484)
- R: Kerswell, Ailsa P. 2006. Global biodiversity patterns of benthic marine algae. *Ecology* 87: 2479-2488.

Article in a Journal with Pagination Restarted for Each Issue

(In this example, "8" is the volume number, "3" is the issue number, and "64" is the page number.)

- N: 5. Elizabeth Schultz, "Ahab at Pearl Harbor," *Leviathan: A Journal of Melville Studies* 8, no. 3 (2006): 64.
- B: Schultz, Elizabeth. "Ahab at Pearl Harbor." *Leviathan: A Journal of Melville Studies* 8, no. 3 (2006): 63-64.

Article in a Journal with Pagination Restarted for Each Issue

- IT: (Schultz 2006, 64)
- R: Schultz, Elizabeth. 2006. Ahab at Pearl Harbor. *Leviathan: A Journal of Melville Studies* 8, no. 3: 63-64.

Electronic Resources

There are no "official" Turabian guidelines for citing electronic resources. The best resource currently available is Maurice Crouse's Website, *Citing Electronic Information in History Papers*: <http://history.memphis.edu/mcrouse/elcite.html>

Also see "Turabian and Chicago Styles Citations" from the University of California Berkeley Library: <http://www.lib.berkeley.edu/TeachingLib/Guides/Chicago-Turabianstyle.pdf>

This quick reference guide is also accessible online:
<http://library.uncg.edu/depts/ref/handouts/turabian.asp>